## Office of the President of the Philippines Malacañang

MEMORANDUM ORDER NO. 28

## AUTHORIZING THE CONDUCT OF A LECTURE-DEMO ON SOCIAL GRACES AND PERSONALITY DEVELOPMENT FOR FEMALE EMPLOYEES IN THE OFFICE OF THE PRESIDENT (Proper).

Personality development course is one basic need of a career woman to enhance the totality of her person. How she talks, walks and carries herself, wearing proper makeup and clothes is a reflection of how she adopts herself in a manner, befitting the working atmosphere and the organization she represents. No matter how stylish she becomes, she has to examine some functional values that are needed in making herself more becoming, a strong and pleasant person in the public service.

In time for the wearing of the new uniform, selected female employees of this Office are enjoined to participate in a two-day lecture-demo on social graces and personality development to be conducted by the Career and Personnel Development Division, in coordination with Mary Kay and Nuskin Products on September 10 & 11, 2001, at 8:30 a.m. to 5:00 p.m., at the Social Hall, 4<sup>th</sup> floor, Mabini Hall. Please enlist with the CPDD on or before September 5, 2001.

**LBERTO G. ROMULO** Executive Secretary

Manila, <u>31 August</u>, 2001

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