

MALACAÑAN PALACE  
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

EXECUTIVE ORDER NO. 245

ABOLISHING THE NATIONAL INFORMATION OFFICE (BOARD) AND TRANSFERRING ITS POWERS, FUNCTIONS, AND DUTIES, AS WELL AS ITS PERSONNEL, APPROPRIATIONS, AND PROPERTIES, TO THE DEPARTMENT OF THE INTERIOR; AND EFFECTING CERTAIN ADJUSTMENTS OF THE PERSONNEL OF THE SAID DEPARTMENT.

The public interest so demanding, I, Manuel L. Quezon, President of the Philippines, by virtue of the powers in me vested by Commonwealth Act Numbered Four hundred and fifty-three, do ordain and promulgate the following:

1. The National Information Office (Board) is hereby abolished, and all its powers, functions, and duties as well as its personnel, appropriations, and properties are hereby transferred to the Department of the Interior.

2. The Department of the Interior shall have the following administrative units and positions in lieu of those provided for the said Department in Commonwealth Act Numbered Four hundred and forty-six:

New Item No.	Position		Item No. C. A. No. 446	
1.	One Secretary of Department .....	₱12,000.00	D-I (1)	1
2.	One Undersecretary of Department .....	9,000.00	D-I (1)	2
3.	One Commissioner for Mindanao and Sulu, with the rank of Undersecretary of Department (With furnished quarters, whenever a government building is available .....	9,000.00	D-I (1)	3
4.	One delegate (By detail) .....			New
OFFICE OF THE SECRETARY				
5.	One private secretary .....	6,000.00	D-I (1)	4
6.	One technical assistant .....	4,500.00	D-I (1)	5
7.	One special agent .....	1,800.00	D-I (1)	7
8.	One secret agent .....	720.00	D-I (1)	12
9.	One secret agent .....	600.00	D-I (1)	13
10.	One clerk .....	360.00	D-I (1)	49

New Item No.	Position		Item No. C. A. No. 446
OFFICE OF THE UNDERSECRETARY			
11.	One clerk .....	2,280.00	D-I (1) 16
12.	One secret agent .....	1,080.00	D-I (1) 11
13.	One messenger laborer .....	360.00	D-I (1) 38
14.	One laborer .....	420.00	D-I (1) 19
ADMINISTRATIVE DIVISION			
15.	One administrative officer .....	6,000.00	D-I (1) 24
16.	One investigator .....	5,400.00	D-I (1) 25
17.	Two technical assistants at ₱5,100 .....	10,200.00	D-I (1) 20 and 69
18.	One technical assistant and researcher .....	3,600.00	D-I (1) 26
19.	One technical assistant .....	3,480.00	D-I (1) 41
20.	One clerk-translator .....	2,400.00	D-I (1) 6
21.	One senior clerk .....	2,160.00	D-I (3) 3
22.	One clerk .....	1,200.00	D-I (1) 77
23.	One clerk .....	540.00	D-I (1) 18
24.	Two clerks at ₱480 .....	960.00	D-I (1) 48 and 33
25.	One laborer .....	420.00	D-I (1) 39
(a) Miscellaneous Section			
26.	One chief of section .....	4,020.00	D-I (1) 28
27.	One assistant chief and property officer .....	2,040.00	D-I (1) 29
28.	One clerk .....	1,320.00	D-I (1) 30
29.	One clerk .....	900.00	D-I (1) 31
30.	One clerk .....	720.00	D-I (3) 5
31.	Two clerks at ₱660 .....	1,320.00	D-I (1) 32
32.	One messenger .....	360.00	D-I (1) 27
33.	One messenger-laborer .....	360.00	D-I (3) 8
34.	One laborer .....	420.00	D-I (1) 23
35.	Two laborers at ₱360 .....	720.00	D-I (1) 40
36.	One laborer .....	360.00	D-I (1) 27
Custodian Force			
37.	One janitor .....	1,800.00	D-I (1) 35
38.	One watchman .....	720.00	D-I (1) 36
39.	One watchman .....	480.00	D-I (1) 37
40.	Four laborers at ₱420 .....	1,680.00	D-I (1) 39

New Item No.	Position		Item No. C. A. No. 446
41.	Three laborers at ₱360 .....	1,080.00	D-I (1) 82 D-I (3) 9 and 12

(b) Records Section

42.	One chief of section .....	3,000.00	D-I (1) 53
43.	One clerk .....	1,680.00	D-I (1) 42
44.	Two clerks at ₱1,080 .....	2,160.00	D-I (1) 43
45.	One clerk .....	1,020.00	D-I (1) 44
46.	Two clerks at ₱840 .....	1,680.00	D-I (1) 45
47.	Two clerks at ₱600 .....	1,200.00	D-I (1) 46
48.	Three clerks at ₱540 .....	1,620.00	D-I (1) 14 and 47
49.	Two clerks at ₱480 .....	960.00	D-I (1) 48
50.	Two clerks at ₱480 .....	960.00	D-I (1) 34 and 81
51.	Two clerks at ₱480 .....	960.00	D-I (1) 79
52.	One clerk .....	360.00	D-I (1) 49
53.	One messenger .....	360.00	D-I (1) 15
54.	Three messenger at ₱360 .....	1,080.00	D-I (1) 50
55.	One messenger-laborer .....	360.00	D-I (1) 38
56.	Two laborers at ₱360 .....	720.00	D-I (1) 51

LAW DIVISION

57.	One chief of division .....	4,620.00	D-I (1) 70
58.	One investigator .....	3,600.00	D-I (1) 71
59.	One law clerk .....	1,860.00	D-I (1) 72
60.	One law clerk .....	1,800.00	D-I (1) 73
61.	One law clerk .....	1,560.00	D-I (1) 17
62.	One law clerk .....	1,200.00	D-I (1) 85
63.	Two secret agents at ₱1,080 .....	2,160.00	D-I (1) 11
64.	One clerk .....	1,680.00	D-I (1) 74
65.	Two clerks at ₱1,380 .....	2,760.00	D-I (1) 75 and 76
66.	One clerk .....	1,140.00	D-I (1) 78
67.	One clerk .....	780.00	D-I (1) 80
68.	One messenger .....	360.00	D-I (1) 15
69.	One messenger-laborer .....	360.00	D-I (1) 67

New Item No.	Position	Item No. C. A. No. 446
PROVINCIAL DIVISION		
70.	One chief of division .....	5,100.00 D-I (1) 20
71.	One special agent .....	5,100.00 D-I (1) 20
72.	One special agent .....	4,020.00 D-I (1) 21
73.	One assistant chief of division .....	3,480.00 D-I (1) 54
74.	One law clerk .....	2,400.00 D-I (1) 55
75.	One clerk .....	2,040.00 D-I (1) 56
76.	Two clerks at ₱1,560 .....	3,120.00 D-I (1) 57
77.	One clerk .....	1,020.00 D-I (1) 58
78.	One clerk .....	780.00 D-I (1) 22
79.	Three clerks at ₱660 .....	1,980.00 D-I (1) 59
80.	Two clerks at ₱540 .....	1,080.00 D-I (1) 60
81.	Two clerks at ₱360 .....	720.00 D-I (1) 61
		and 49
82.	One laborer .....	360.00 D-I (1) 68
83.	One superintendent of non-Christians .....	1,200.00 D-I (1) 62
84.	One superintendent of non-Christians .....	900.00 D-I (1) 63
85.	One superintendent of non-Christians .....	600.00 D-I (1) 64
86.	One superintendent of non-Christians .....	540.00 D-I (1) 65
87.	One superintendent of non-Christians .....	360.00 D-I (1) 66
PUBLIC ORDER DIVISION		
88.	One chief of division (By detail) .....	New
89.	One inspector .....	4,260.00 D-I (1) 52
90.	One technical assistant .....	3,120.00 D-I (1) 83
91.	One law clerk .....	1,800.00 D-I (1) 84
92.	Two clerks at ₱720 .....	1,440.00 D-I (1) 86
93.	One clerk .....	480.00 D-I (1) 87
94.	One messenger-laborer .....	360.00 D-I (1) 88
OFFICE OF THE COMMISSIONER FOR MINDANAO AND SULU		
95.	One assistant to the Commissioner .....	5,580.00 D-I (1) 89
96.	One law officer .....	3,120.00 D-I (1) 90
97.	One chief clerk .....	2,940.00 D-I (1) 91
98.	One clerk .....	2,040.00 D-I (1) 93
99.	One clerk .....	1,920.00 D-I (1) 94
100.	One clerk .....	1,800.00 D-I (1) 92
101.	One clerk .....	1,440.00 D-I (1) 96
102.	One clerk .....	1,320.00 D-I (1) 95
103.	One clerk .....	960.00 D-I (1) 97

New Item No.	Position	Item No. C. A. No. 446
104.	One clerk .....	720.00 D-I (1) 98
105.	One clerk .....	600.00 D-I (1) 99
106.	Two clerks at ₱600 .....	1,200.00 D-I (1) 100
107.	One messenger .....	360.00 D-I (1) 101
108.	One janitor-laborer .....	420.00 D-I (1) 102
109.	One Mohammedan Filipino special agent in Sulu .....	2,400.00 D-I (1) 8
110.	One Mohammedan Filipino special agent in Sulu .....	900.00 D-I (1) 9
111.	One Mohammedan Filipino special agent in Lanao .....	360.00 D-I (1) 10
112.	One chauffeur-mechanic .....	720.00 D-I (1) 103

DIVISION OF NATIONAL INFORMATION

113.	One chief of division .....	7,200.00 D-I (3) 1
	Provided, That when this position is vacated by the present incumbent, the salary thereof will be reduced to ₱6,000 per annum.	
114.	One confidential secretary-stenographer .....	720.00 D-I (3) 18
115.	One laborer .....	360.00 D-I (3) 18

(a) Publicity Section

116.	One chief of section .....	1,800.00 D-I (3) 18
117.	Three writers and translators at ₱1,800 .....	5,400.00 D-I (3) 13
118.	One writer in Spanish .....	1,500.00 D-I (3) 14
119.	One translator in Igorot .....	480.00 D-I (3) 15
120.	One researcher .....	1,680.00 D-I (3) 16
121.	One researcher .....	1,500.00 D-I (3) 17
122.	One researcher .....	1,200.00 D-I (3) 17
123.	One cameraman and photographer .....	1,200.00 D-I (3) 18
124.	One clipping clerk .....	840.00 D-I (3) 4
125.	One mimeograph operator .....	600.00 D-I (3) 6
126.	One messenger-laborer .....	360.00 D-I (3) 8

(b) Public Relations Section

127.	One chief of section .....	2,400.00 D-I (3) 18
128.	One confidential agent and writer speaker in Visayan .....	3,000.00 D-I (3) 18
129.	One confidential agent speaker and writer .....	2,400.00 D-I (3) 18
130.	One confidential agent and speaker .....	1,800.00 D-I (3) 18
131.	One confidential agent and field service investigator .....	1,800.00 D-I (3) 18
132.	One confidential agent and writer in Visayan .....	1,800.00 D-I (3) 18
133.	One confidential agent and writer translator and speaker .....	1,200.00 D-I (3) 18
134.	One confidential agent and speaker .....	1,200.00 D-I (3) 18
135.	Two confidential agents at ₱1,200 .....	2,400.00 D-I (3) 18

New Item No.	Position		Item No. C. A. No. 446
136.	Two confidential agents at ₱840 .....	1,680.00	D-I (3) 18
137.	Three confidential agents at ₱720 .....	2,160.00	D-I (3) 18
138.	One confidential agent and Moro translator .....	540.00	D-I (3) 18
139.	Two confidential agents at ₱480 .....	960.00	D-I (3) 18
140.	One skilled laborer .....	600.00	D-I (3) 10
141.	One laborer .....	480.00	D-I (3) 7
142.	One laborer .....	360.00	D-I (3) 18

(c) Cinema-On-Wheels Section

LUZON PERSONNEL

143.	One chauffeur .....	600.00	D-I (3) 18
144.	One skilled laborer .....	480.00	D-I (3) 18
145.	One laborer .....	360.00	D-I (3) 7
146.	Two laborers at ₱360 .....	720.00	D-I (3) 9

VISAYAS PERSONNEL

147.	One chauffeur .....	600.00	D-I (3) 10
148.	One skilled laborer .....	480.00	D-I (3) 18
149.	One laborer .....	360.00	D-I (3) 18
150.	Two laborers at ₱360 .....	720.00	D-I (3) 11 and 18

BOARD OF REVIEW FOR MOVING PICTURES

151.	One assistant secretary .....	1,200.00	New
152.	One clerk .....	720.00	New

MISCELLANEOUS

153.	Supplementary personnel to be employed with the approval of the President .....	3,460.00	New
		<u>₱279,280.00</u>	

The other units and positions authorized for the Department of the Interior and the National Information Office appearing in Commonwealth Act Numbered Four hundred and forty-six which are not provided for herein shall be deemed to have been abolished.

3. The rates of compensation herein given shall be subject to adjustments in accordance with the classification and allocation of positions that may be made by the Salary Board.

Done at the City of Manila, this thirty-first day of December, in the year of our Lord, nineteen hundred and thirty-nine, and of the Commonwealth of the Philippines, the fifth.

MANUEL L. QUEZON  
*President of the Philippines*

By the President:  
JORGE B. VARGAS  
*Secretary to the President*

*Source: Presidential Museum and Library*

Office of the President of the Philippines. (1941). *Messages of the President* (Vol. 5, Prt. 1). Manila: Bureau of Printing.