2016 REVISED RULES OF PROCEDURE ON SMALL CLAIMS CASES SAMPLE FORMS

FORM 5-SCC

REPUBLIC OF THE PHILIPPINES

Plaintiff,

vs.

Civil Case No.	
For:	

Defendant.

x-----x

PLAINTIFF'S RETURN/MANIFESTATION

This is to certify that on <u>(date)</u> and <u>(date)</u>, the undersigned tried to serve the Summons, Statement of Claim, together with the Annexes and Notice of Hearing upon the defendant/s <u>name/s of defendant/s</u>, but failed and unavailing on the ground that the said defendant/s was/were not around during the time of service.

However, on <u>(date)</u>, the Summons, Statement of Claims, Annexes thereto and Notice of Hearing were served personally to (name of <u>defendant who received</u>), as shown by her/his signature appearing at the lower portion of the summons.

WHEREFORE, the original copy of the Summons is respectfully returned to the Honorable Court, DULY SERVED PERSONALLY.

_____, Philippines, (date).

PLAINTIFF