

## Instructions:

1. Please fill in the following details and submit the same to the Law Department.
2. Do not attach the individual request submitted by the Regional Office of the Bureau of Local Government Finance (BLGF).
3. Additional Sheets may be used.

**REGIONAL REPORT ON ACTIONS TAKEN ON ALL APPLICATIONS FOR  
APPROVAL OF LEAVE OF ABSENCE OF LOCAL TREASURERS AS RECEIVED  
BY THE OFFICE OF THE REGIONAL ELECTION DIRECTOR**

(For the \_\_\_\_\_ *Barangay* and *Sangguniang Kabataan* Elections)

Requesting BLGF	Name of Provincial, City or Municipal Treasurer	Provincial, City or Municipal Office	Reason for the Leave of Absence	Period of the Requested Leave of Absence	Date of Approval or Disapproval of the Request for Leave of Absence

Prepared and Submitted by:

\_\_\_\_\_  
Regional Election Director, Region \_\_\_\_

Date: