

**PRINTER'S CERTIFICATE OF DELIVERY OF RECEIPTS AND/OR INVOICE**

I, \_\_\_\_\_, Proprietor/Owner/President or Duly-Authorized Representative of ( Name of Printer ), a Single Proprietor/Corporation/Partnership duly registered and existing under the laws of the Philippines, with principal office at \_\_\_\_\_, hereafter referred as "the Printer", hereby certifies the following:

1. That (Name of Taxpayer) engaged my/our services to print his/its Receipts/Invoices, details of which are as follows:

Required Data	Printer's Details	Taxpayer's Details
TIN		
Name		
Registered Address		
Home RDO		

(A) Category of Document  Invoice  Official Receipt  Others (specify) \_\_\_\_\_

(B) Details of Receipts/Invoices covered by this delivery:

Doc Type	Kind of OR/Invoice	Category	ATP Number	No. of Booklets	No. of Sets per Booklet	No. of Copies Per set	Inclusive Serial Numbers	Place where the Invoice /Receipts will be used
Bound	e.g. VAT or Non-VAT	Sales Invoice	00000	1,000	50	3	0001 - 1000	
Loose	e.g. VAT or Non-VAT	Official Receipt	00000	500	50	2	0001 - 0500	

(C) Mode of delivery \_\_\_\_\_ Partial Delivery \_\_\_\_\_ Full Delivery

(D) Size of Receipts/Invoice

(E) Details of Delivery:

Total No. of Booklets/Looseleaf to be Printed	:	<u>Bound</u>	<u>Looseleaf</u>
Less: No. of Booklets/Looseleaf delivered	:	xxxx	xxxx
Previous Delivery	:	xxxx	<u>xxxx</u>
This/Current Delivery	:	<u>xxxx</u>	<u>xxxx</u>
Outstanding Balance	:	xxxx	xxxx
		=====	=====

2. That upon issuance of the authority to print (ATP) by the BIR-RDO No. \_\_\_\_\_ on \_\_\_\_\_ under OCN/ATP No. \_\_\_\_\_, the aforesaid receipts and invoices were printed. Photocopy of aforementioned ATP is hereto attached.
3. That copies of the aforementioned receipts/invoices have been delivered to the above-named taxpayer;
4. That no other copies of aforementioned receipts/invoices have been printed or reproduced except the copies delivered to the taxpayer as mentioned in the preceding statement; and

5. That the 'printer' shall not print or reproduce nor shall it permit its machines or facilities to be used to print or reproduce extra or additional copies of the receipts/invoices above-described.

This certification is issued to \_\_\_\_\_ (Name of Taxpayer) \_\_\_\_\_ in compliance with BIR Regulations No. \_\_\_\_\_ and for all legal intents and purposes this may serve.

Done this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_.

I declare under the penalties of perjury that this certificate has been made in good faith, verified by me, and to the best of my knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended.

Name of Printer \_\_\_\_\_  
Address \_\_\_\_\_  
TIN \_\_\_\_\_

By: \_\_\_\_\_  
Signature Over Printed Name  
Authorized Representative

Position: \_\_\_\_\_  
TIN \_\_\_\_\_

Note: The PCD shall cover receipts and invoices embodied in just one ATP