

REQUISITION AND ISSUE SLIP <u>BUREAU OF INTERNAL REVENUE</u> (Agency)					
Division _____ Office _____		Responsibility Center Code _____		RIS No. _____ SAI No. _____	
Date _____ Date _____					
R e q u i s i t i o n				I s s u a n c e	
Stock No.	Unit	Description	Quantity	Quantity	Remarks
Purpose _____ _____					
Signature Printed name Designation Date		Requested by: 		Received by: 	
Signature Printed name Designation Date		Approved by: 		Issued by: 	